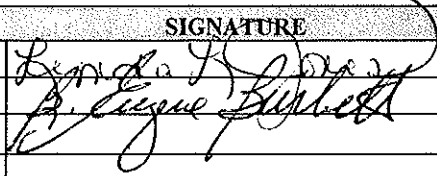


**SCHOOL BOARD OF BREVARD COUNTY  
BOARD AGENDA ITEM**

**AGENDA ITEM**

**TITLE:** Purchasing Bids

CONTACT PERSON(S):	SIGNATURE	MEETING DATE(S)
Lynda L. Jones		FOR:
B. Eugene Burkett		RESOLUTION/
		REPORT/PRESENTATION
		INFORMATION
		FOR ACTION
		PUBLIC HEARING
<b>AUTHORITY FOR ACTION:</b>		February 11, 2003

**SOURCE OF FUNDING**

Operating – Categorical	Special Revenue – Federal	Other Sources
Operating – Grant	Special Revenue – Food Services	<i>Agenda item will not require the expenditure of funds</i>
Operating – Other	Capital Projects	

*FY	AMOUNT	BUDGETED		FUND	COST CENTER	PROJECT	FUNCTION	OBJECT	PROGRAM
		YES	NO						
03	\$24,000.00	X		100	9330	001191	7200	312	000
03	\$900,000.00	X		371	9562	305690	7400	681	000\$
03	Indeterminate	X		371	9562	305690	7400	681	000
03	\$240,109.75	X		100	0000/9380	001002	1152	000	000

\* FY 02/03 (7/1/02-6/30/03)

**RECOMMENDATION:**

**Re-Award the Purchasing RFP listed below:**

- a) **RFP #02005/CH** – State Legislative Services – Office of Financial Services - 2001/02, 2002/03

**Re-Award the Purchasing Bids listed below:**

- b) **017-01/JO** – Site Work/Drainage Contractors – Maintenance – 2000/01, 2001/02, 2002/03  
c) **019-01/JO** – Materials and Installation of Toilet Partitions – Maintenance – 2000/01, 2001/02, 2002/03  
d) **02-015/JO** – Construction Materials – Maintenance Warehouse – 2001/02, 2002/03

**DISCUSSION:**

At the request of schools or departments, the Purchasing Department sends out requests for bids and tabulates the bids from vendors. Committees or individuals review the tabulated bids and make one of three recommendations: (1) that the low bid be accepted, (2) that a non-low bid be approved, or (3) that all bids be rejected, due to cost or not meeting specifications. If a non-low bid is recommended, justification must be provided by the persons reviewing the bids to ensure that the best product for the lowest cost is purchased.

Attached is a summary of recommendations for RFP and Bid awards

Detail information, including tabulation of each bid can be reviewed in the School Board Office or in the Purchasing Department.

SCHOOL BOARD OF BREVARD COUNTY  
PURCHASING DEPARTMENT  
2700 JUDGE FRAN JAMIESON WAY  
VIERA, FL 32940-6699

RFP #02005/CH – STATE LEGISLATIVE SERVICES – 2001/02, 2002/03

**VENDOR RECOMMENDED FOR RE-AWARD**

**BASE AMOUNT**

Vendor #203371

Mixon and Associates

**\$24,000.00**

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**SOLICITATION SUMMARY**

Date Solicited: December 14, 2001

No. Firms Solicited: 70

Date Opened: January 15, 2002

No. Firms Bidding: 6

Original Award: February 12, 2002

Present to Board: **February 11, 2003**

**CONTRACT TERM:**

One year from February 12, 2003, with an option to renew for one additional year.

**RECOMMENDATION:**

It is the recommendation of Lee Berry, Deputy Superintendent of Human Resources and the proposal evaluation committee to award to the conforming proposer in the base amount of \$24,000.00, does not include certain expenses.

**ACTION BY BOARD**

  X   Approved Recommendation(s) Above & Awarded

Meeting Date: **February 11, 2003**

       Other \_\_\_\_\_

Lynda L. Jones  
Director of Purchasing and Warehouse Services